

**NEW YORK ACADEMY**

42-19 Bell Blvd.
Bayside, NY 11361
Tel: 718.225.0022.
nyaprep@gmail.com

NEW YORK ACADEMY After-School Program Registration Form

Student Name		Grade (in Fall'21):
<p>Please select one of the options below:</p> <p style="margin-left: 40px;">___ Option 1: Enrichment Program (Entire school year, Mondays—Fridays)</p> <p style="margin-left: 40px;">___ Option 2: Attending only specific months/days, please specify: _____</p>		
Parent's Name: (Parent) (Parent)		
Parent's Email Address:		
Address:		
Telephone: H) (W) (C)		
Emergency Contact Person: Relationship:		
Tel:		
Does your child have any injuries or medical conditions we should be aware of: (Please list, if any)		

Please turn to the back and read over the policy and contract agreement. You may give the completed registration form and signed agreement to a New York Academy staff during pick-up.



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Policies and Contract

Tuition and Refund Policies

- There is a \$75 first time registration fee
- The after school programs will run on half-days from 11:30AM - 6:00PM
- Due to concerns with allergens, we will not be providing snacks for the students during the after-school program. Snack-time will be part of the schedule, however, so please have the students bring their own snacks.
- For the whole school year program (10 months), the tuition can be made through 3 separate payments but must be paid within the first four months of the program. If tuition is paid after the fourth month, we will charge the remaining months at the monthly rate.
- Payments must be made by the first week of the month for students registering monthly or daily. A 5% late fee will apply.
- No prorating — holidays are already accounted for in the total price
- Sibling discount: \$150 off from the tuition of each child if they register for the 10-months program. \$15 off the tuition of each child for the monthly program. No discounts will be given to those paying daily rates
- Refund Policy: We will refund in full for cancellation before the start of the program. 75% will be refunded if you cancel within one month, 50% of the remaining tuition will be refunded if you cancel after one month.
- Tax Deductions can be applied if you inquire the New York Academy office for the Tax-ID Number
- We accept cash, checks, and money orders. Please make checks payable to New York Academy and bring it to our staff during pick-up.

Terms of Agreement

As the parent or legal guardian of the above student, I hereby give permission for my child to participate in the programs of New York Academy and agree to comply with all program regulations. In case of any emergency situation, if any of the student's contact cannot be reached, I give full permission to New York Academy to obtain medical attention in necessity, for which I'll be financially responsible. I hereby release New York Academy and all staff members of the institute from any responsibilities for bodily injury, property damage or theft of personal property that may occur while involved in the program on or off the site. By signing below, I hereby agree with the terms above, comply with New York Academy's policies and assume financial responsibility for payment of classes taken by my child.

Parent's Signature: _____ **Date:** _____